Your current Alumni access card must be presented at every checkout session. Alumni may check out up to 5 library items, which may include up to 3 DVDs. Library registration must be renewed each year.

**Loan Periods**
- 14 day - books & AV items
- 3 day - DVDs

**Renewal Options**

→ *DVDs CANNOT be renewed ←*
- In person at the Library Service Desk
- By calling the circulation supervisor at 918.495.6391

Other items may be renewed except in these situations:
- Item is overdue
- Item is on hold for another patron
- Item has reached the maximum allowable renewals
- Fine or other block on your library account

Items are renewed one loan period from day of the request.

**Returns**
Return Library materials to:
- Information Desk Book Drop-LRC-3rd floor
- Library Circulation Desk (check in/check out) LRC-4th floor

**DVDS MUST BE RETURNED TO 4TH FLOOR**

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**Late Charges**
CAN BE PAID WITH CASH OR EAGLE BUCKS
Patron is encouraged to keep receipt as proof of payment

Book & AV items: $0.20 cents per day per item

**Late charges for DVDs**
3 day checkout (DVDs): $1.00 per day per item

**Lost Charges**
Items extremely past due are considered “lost.” A minimum $50.00 fee is automatically assessed for each item.

**Blocks**
Accounts may be blocked for any of the following reasons:
- Outstanding library fines
- Overdue items
- Expired Alumni card

All blocks must be resolved before checking out or renewing books.

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**ONLINE DATABASE ACCESS - ON CAMPUS ONLY**
Fill out the Public Internet Access application and a temporary password will be issued for each visit. Off campus access is restricted to current ORU students, faculty and staff.

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**RESEARCH HELP—**
Visit the Reference Desk in the Library Information Commons (LINC)

Call: 918-495-6887
Email: Librarian@oru.edu